

Daily Excavation Inspection Checklist

SITE LOCATION: _____

DATE: _____ TIME: _____ COMPETENT PERSON: _____

EXCAVATION DEPTH: _____ WIDTH: _____ LENGTH: _____

SOIL TYPES: _____ HOW DETERMINED: (penetrometer or visual or manual test) _____

TYPE OF PROTECTION SYSTEM USED: _____

GENERAL CONDITIONS:	Yes/No	Comments/Items to address:
1. Spoil bank at least 2' from excavation?		
2. Employee access by ladder or ramp in place?		
3. Ladder extend 3' above edge or excavation?		
4. Ladder/egress within 25 lateral ft of workers?		
5. Back-up alarms on heavy equipment operable?		
6. Is excavation exposed to vibration?		
7. Cracks or spalling observed?		
8. Water accumulation in trench?		

UTILITIES:	Yes/No	Comments/Date completed:
1. J.U.L.I.E/Digger's Hotline contacted prior to digging?		
2. Exact locations of utilities marked and protected?		
3. Are there overhead lines within 20'?		
4. Are lines de-energized/wrapped if equipment operates within 10'?		

EMPLOYEE SAFETY:	Yes/No	Comments:
1. Hard hats in use by all employees?		
2. High visibility vests worn at all times?		
3. Roadway barricading / traffic control in place when necessary?		
4. Is excavation a possible confined space?		
a. If yes: identify condition and source:		
b. Has air been tested if entry is required?		
c. Is rescue equipment available?		
5. Are safety glasses, hearing protection, and dust masks provided/worn as needed?		
6. Safety barriers placed to the sides and rear area of the backhoe swing pattern to prevent anyone from walking into the working area?		